

DEI Committee Meeting Notes
Wednesday, April 14 -- 4:15-5:30 pm

Attendees: Pamela Bjorkman, Michael Dickinson, Mary Kennedy, Derrick Morton, & Leo Green, Jean Badroos, Shelley Diamond

Absent: Matthew Alexander

Item 1: Agree to post BBE DEI Committee meeting minutes & agenda:

Should meeting minutes be posted on the DEI page?

Decision: Simplified meeting minutes and agendas will be posted on the BBE DEI page.

Item 2: Caltech Shines:

Agenda: April 3rd, 2021

Session 1 - Campus Life (Zoom)

- 10:00 am Opening remarks/Intro (**Bil Clemons**)
- 10:03 am **Tom Rosenbaum**, President
- 10:13 am Overview - **Bil Clemons**, Chair of the **President's Diversity Council**
- 10:15 am **David Chan**, Dean of **Graduate Studies**
- 10:30 am **Ellen Yan**, Representative, **Graduate Student Council**
- 10:40 am **Lindsey Malcolm-Piqueux** Asst Vice President for **Diversity, Equity, Inclusion, and Assessment**
- 10:55 am Life at Caltech Video
- 10:55 - 11:30 am Graduate Student Resources

Greg Fletcher, Program Director, **Caltech Y**

Felicia Hunt, Assistant Vice President for **Student Affairs and Residential Experience (ORE)**

Taso Dimitriadis, Interim Director of **Caltech Center for Inclusion & Diversity**

Hima Vatti Assistant Vice President, **Equity & Title IX Office**

Jennifer Howes, Assistant Vice President for **Student Affairs and Wellness**

Lee Coleman, Clinical Director of **Counseling Services**

Grace Ho, Occupational Therapist, **Occupational Therapy**

Candace Rypisi, Assistant Vice Provost and Director of **Student-Faculty Programs**

Cassandra Horii, Assistant Vice Provost and Director of **Center for Teaching, Learning, and Outreach**

Ilana Smith, Director for **International Office at Caltech and JPL**

Vic Clay, Director of **Campus Security**

Betsy Mitchell Director of

11:30 - 12:30 pm Zoom Breakout Rooms

GSC; Health & Counseling; DEI Resources (CCID & Title IX); Recreation & Sports (Athletics, Caltech Y, & ORE); Teaching, Outreach, & Mentoring (CTLO/SFP); Grad Office, Housing, ISP

Session 2 - Division and Option - BBE and CCE separately (Zoom)

01:00 pm Chair Introduction (**Richard Murray** or **Dennis Dougherty**)

01:05 pm Division Town Hall (Option Reps)

Session 3 - Affinity and Identity Groups (Gather.town and Zoom)

1:30 pm - 3:00 pm Gather.town meet-up

Rooms: GSC, Religious groups (Graduate Christian Fellowship), Music groups (Caltech Jazz Band), DICI, GSRI alums, Recreation options, International Student Issues, Neurotechers, health resources, Option tables

2:00 pm Identity Group Rooms (Link provided by e-mail)
Club Latino (**Daniela Osorio Rodriguez**), BSEC (**Jean Badroos**), PRISM, Women
in BBE/Chemistry (Yasmin from CCID - Breakout rooms), AAPI+

Mary, Jean, Lauren, and Michael attended the event. Michael and the other faculty on the planning committee felt that the event was successful enough to continue doing in the future and would want other divisions to participate/campus wide, and to have the event earlier than it was. This could be difficult due to the spread out recruitment dates of the multiple options on campus and other universities also having recruitments. Mary suggested that the event can still run even if an option has not had their visit. Michael followed with that the event is geared toward students who have already been admitted and with that can foster a less timid Q&A since there's power in that fact they've been admitted. Mary then suggests schedule the Caltech Shines event then have the options work around it as to not put any options that recruitment visit were weeks/month prior at a disadvantage.

Item 3: Derrick's PEER Presentation to Faculty at Faculty Meeting:

Derrick presented the PEER program at the April 2nd faculty meeting. The program was met with positive feedback. Factoring in some of the students at the participating school will be graduating, the program will start June 21st and end July 30.

*Posting a description, slides of the program for the viewable meeting minutes and link to Derricks Kaiser profile.

CCID Training for BBE DEI Reps:

Rochelle announced that staff at CCID want to meet with the committee to discuss what we'd like for our DEI reps to represent and training. This meeting will be on April 21 at 2:30 pm. Training them not to police their labs but who to contact if there is an issue. Similar to safe zone training.

Action Item: Add lab names to DEI reps list.

Action Item: Rochelle, Mary, Derrick, and Lauren will attend the April 21 meeting

Subitem: Mary suggested compiling a list for the reps of outreach opportunities that already exist on campus and they can present it to them labs. Pamela shared a list of from the Public Understanding of Science committee of all the outreach that Caltech is already doing. Many were shocked at the quantity/never heard of some.

Website:

Action Item: Ask Richard to move/remove statistic boxes.

Action Item: Rochelle expand on the verbage regarding non-binary statistics.

Action Item: Adding outreach list to reps page.

The committee took a screenshot image of the zoom meeting to have as an image for the website.

Adding verbage stating, " If you have a DEI related event and need funding, submit your proposal to the bbe_dei committee email address for approval. Add the verbage to the reps page.

**Contact Joan Sullivan for PTA for steering funds!

BBE Divisional Postdoc Applications:

A postdoctoral outreach fellowship was awarded to a postdoc this year. Still needs approval by Richard but seems likely.

Henry Lester Email

Faculty member Henry Lester contacted the faculty of the committee and Derrick about the PEER programs capability for virtual mentoring. He asked about virtual activities for students if students can not come to campus due to the pandemic. His lab will not be doing CIRM because of the covid restrictions and was concerned about having restrictions for the PEER program. The state of California plans to open up June 15, which may not be an issue. The program is based on the availability of the lab and it's space, and if they cannot have space for them in the lab, then a virtual option can be accommodated.

Henry also was concerned about the bandwidth/lack thereof for some of these students to be able to participate.

**Derrick added the application for the program to the box and verbiage about stipends.