

DEI Committee Meeting Notes
Wednesday, March 31 -- 4:15-6:00 pm

Attendees: Pamela Bjorkman, Michael Dickinson, Mary Kennedy, Derrick Morton, & Leo Green, Jean Badroos, Matthew Alexander, Shelley Diamond

Reviewing PEER Slides for Faculty Meeting:

As a group the committee went over Derricks PEER program slides that he will present at the faculty meeting on Friday, April 2. The PEER program is a high school mentoring program.

Emailing the DEI Reps:

The list of which labs submitted DEI reps was presented to the group. With greater turnout than expected, 31 labs have selected 1 or 2 reps for their lab. That is more than half of the labs in the division. The reps will be emailed by Lauren Breeyear on the bbe_dei_reps@caltech.edu address to introduce it to the list. Give the committee's email address, and to notify them of a voluntary CCID training training that they are encouraged to take.

**Action Item: Lauren contacts reps on the above email address.

**Action Item: Lauren contacts Yasmin Gonzalez to coordinate a training/mass training for the reps.

BI/BE 114 Outreach Class:

In order to get BI/BE 114 as a class on next year's catalog, it has to be presented to the curriculum committee. BBE's committee is Lea Goentoro, David Prober, Long Cai, and Justin Bois. Once approved it will be submitted to the Caltech curriculum committee. The group wants to push on the culture of the institute to do more outreach to the community. Some people have little to no contact with people in science and it's our job (as scientists) to make a connection with the population and science.

Caltech Shines:

Michael briefly discusses Caltech Shines, which is happening Saturday, April 3rd. The event is targeted to admitted graduate students who have yet selected where they are going to go. Faculty are welcome to join the first session.

Website:

Leo discussed his ideas for the website to make it more attractive. This included adding some pictures from the different groups to use as thumbnails on the page. Also editing the about page.

**Meeting ends - meeting again two weeks from last meeting. Wednesday, April 14.